# Sprint Plan (1 Week Capstone Sprint)

- \*\*Sprint Goal\*\*: Deliver a remote onboarding kit with persona, journey, toolkit, and stakeholder update.

- \*\*Sprint Length\*\*: 1 week

- \*\*Tasks\*\*:

- Draft persona & journey map

- Build Welcome Kit (playbook, checklists, FAQs, welcome note)

- Create RACI matrix & risk register

- Prepare stakeholder update slides

- Record walkthrough video